

# Fall 2018 Academic Calendar

## Payment Deadlines

Tuesday, August 14	Payment deadline for students who registered April 2-August 10. Students who remain unpaid will be charged a \$100 late payment fee.
Thursday, August 30	Payment deadline for students who registered August 13-29.

**Students who are still unpaid by September 18 will be removed from classes.**

## April 2018

Monday, April 2 Fall 2018 registration begins (April 2-August 10)

## August 2018

August 11-12 Registration closed.

Monday, August 13 **Late registration and add/drop**

All admitted students may register or add/drop classes via *ASAP* with appropriate approvals.

Tuesday, August 14 **Payment deadline** for students who registered April 2-August 10.

*Bills are not mailed.* Students who do not make a payment or payment arrangements by this date will be assessed a **\$100** registration late payment fee.

Monday, August 20 **100% Refund Date**

Last day to withdraw from all classes and receive a 100% refund of tuition and fees.\*

Tuesday, August 21 First day of Fall 2018 classes

Monday, August 27 **80% Refund Date**

Last day to withdraw from all classes and receive an 80% refund of tuition and fees.\*

Tuesday, August 28 **Challenge Examination Requests**

Last day to request challenge examination from the instructor. Challenge Examination form must be turned into the One Stop Enrollment Center and the test administered by September 11.

Tuesday, August 28 **Waitlisting ends**

Wednesday, August 29 **Deadline to add a class or late register** on *ASAP*.

Thursday, August 30 **Payment deadline** for students who registered August 13-29. *Bills are not mailed.*

## September 2018

Monday, September 3 **Labor Day holiday.** University closed.

Tuesday, September 4 **70% Refund Date**

Last day to withdraw from all classes and receive a 70% refund of tuition and fees\*

Thursday, September 6 **Census Date, 5 p.m.**

**Late Payment Fee Assessed.** Students who have not made payment or payment arrangements will be assessed a **\$100** Registration Late Payment Fee.

**Last day to drop or withdraw without a grade.** Last day to drop an individual course and receive a 100% refund. NOTE: If you are enrolled in only one class, or are dropping your last class, this action is NOT considered a drop. It is a withdrawal and you will be refunded according to the prorated withdrawal refund percentages given on the academic calendar and the [Fiscal Services Webpage](#).

**No refunds are given for dropping an individual course after this date.**

September 7 – October 23	<b>Drop Time Frame</b> (Automatic "W") All students (undergraduate & graduate) may drop an individual course via <i>ASAP</i> , or withdraw (drop all classes) and receive a grade(s) of "W." Students must see advisor to drop developmental classes.
Tuesday, September 11	<b>50% Refund Date</b> Last day to withdraw from all classes and receive a 50% refund of tuition and fees. *
Tuesday, September 11	<b>Challenge Examination Requests Due</b> Last day to submit an approved Request to Challenge Examination form to the One Stop Enrollment Center. Challenge examinations should be administered by this date.
Tuesday, September 18	<b>25% Refund Date</b> Last day to withdraw from all classes and receive a <b>25%</b> refund of tuition and fees. *
Tuesday, September 18	<b>Students Dropped for Non-Payment</b> Students who do not make payment or payment arrangements will lose their registration.
Monday, September 24	Second installment payment is due for students who select the three payment plan.
<b>October 2018</b>	
Wednesday, October 10	Midterm Grades Due; 2 p.m. Deadline for faculty to enter midterm grades.
Thursday, October 11	<b>Students may view midterm grades on ASAP</b>
Tuesday, October 23	<b>Drop Deadline</b> Last day for all students (undergraduate and graduate) to drop an individual course via <i>ASAP</i> and receive an automatic "W".
Tuesday, October 23	Deadline to choose <b>credit/no credit grading option</b> (undergraduate only).
October 24 – December 3	<b>Withdrawal Only Time Frame</b> (Automatic "W") All students (undergraduate and graduate) may withdraw ( <b>drop all classes</b> ) ONLY.** A grade of "W" will be given for each class. Students must see advisor to drop developmental classes.
Monday, October 29	Final installment payment is due for students who select the three payment plan.
<b>November 2018</b>	
Thursday, November 15	Deadline for Spring 2019 undergraduate degree candidates to apply for graduation. Visit the <a href="#">Graduation Webpage</a> for more information.
November 22–23	<b>Thanksgiving holiday.</b> University closed.
<b>December 2018</b>	
Monday, December 3	<b>Withdrawal/Automatic "W" Deadline**</b> Deadline for all students to withdraw ( <b>drop all classes</b> ) ONLY and receive a grade of "W" for each class. Students must see advisor to drop developmental classes.  Students receiving financial aid must submit withdrawal form in person to the One Stop Enrollment Center. Withdrawal forms are available at <a href="http://www.utsa.edu/registrar/forms.html">http://www.utsa.edu/registrar/forms.html</a>
Wednesday, December 5	Last Day of Classes
December 6-7	<b>Student Study Days.</b> Classes do not meet.
December 8-14	<b>Final Exams.</b> No Final Exams on Sunday.
Friday, December 14	End of Term for Fall 2018 Semester
TBA	<b>Commencement Ceremonies</b> Visit the <a href="#">Commencement Webpage</a> and click desired ceremony for details.
Monday, December 17	Final Grades Due; 2 p.m., Deadline for faculty to enter final grades.
Tuesday, December 18	<b>Students may view final grades on ASAP</b>

**\*Drop/Withdrawal timeframe rules**

Students, both undergraduate and graduate, may drop an individual class via ASAP through the **ninth week** of classes (October 23).

**\*\*Withdrawal procedures**

After the *deadline to drop an individual course via ASAP* (October 23) students on financial aid who wish to withdraw (drop all classes) from the University must submit a paper withdrawal form to the One Stop Enrollment Center for processing. Except for student athletes and international students, only the student's signature is required on the form.

Student athletes must submit a withdrawal form, signed by an advisor in the Collegiate Athletics Department, to the One Stop Enrollment Center for processing. International students must submit a withdrawal form, signed by the Director, International Student Services or an International Student Advisor, to the One Stop Enrollment Center for processing.

After the withdrawal deadline (December 3) students may not drop courses, or withdraw, except with the approval of the course instructor and the Dean of the College in which the student is enrolled.