

May 25, 2017

NCTE Internship Scheme

1. Overview and Objectives of NCTE:

The National Policy on Education (NPE), 1986 and the Programme of Action thereunder, envisaged a National Council for Teacher Education with statutory status and necessary resources as a first step for overhauling the system of teacher education. The National Council for Teacher Education as a statutory body came into existence in pursuance of the National Council for Teacher Education Act, 1993 (No. 73 of 1993) on the 17th August, 1995.

The main objective of the NCTE is to achieve planned and coordinated development of the teacher education system throughout the country, the regulation and proper maintenance of Norms and Standards in the teacher education system and for matters connected therewith. It includes education of:

1. Teacher Educators
2. Teacher-pupils
3. In-service Education of Teachers in Schools

2. Functions of NCTE:

It is the duty of the Council to take all such steps as it may think fit for ensuring planned and co-ordinated development of teacher education and for the determination and maintenance of standards for teacher education and for the purpose of performing its functions under this Act, the Council may:

- 2.1 undertake surveys and studies relating to various aspects of teacher education and publish the result thereof;
- 2.2 make recommendations to the Central and State Government, Universities, University Grants Commission and recognised institutions in the matter of preparation of suitable plans and programmes in the field of teacher education;
- 2.3 co-ordinate and monitor teacher education and its development in the country;
- 2.4 lay down guidelines in respect of minimum qualifications for a person to be employed as a teacher in schools or in recognised institutions;
- 2.5 lay down norms for any specified category of courses or trainings in teacher education, including the minimum eligibility criteria for admission thereof, and the method of selection of candidates, duration of the course, course contents and mode of curriculum;
- 2.6 lay down guidelines for compliance by recognised institutions, for starting new courses or training, and for providing physical and instructional facilities, staffing pattern and staff qualification;

- 2.7 lay down standards in respect of examinations leading to teacher education qualifications, criteria for admission to such examinations and schemes of courses or training;
- 2.8 lay down guidelines regarding tuition fees and other fees chargeable by recognised institutions;
- 2.9 promote and conduct innovation and research in various areas of teacher education and disseminate the results thereof;
- 2.10 examine and review periodically the implementation of the norms, guidelines and standards laid down by the Council, and to suitably advise the recognised institution;
- 2.11 evolve suitable performance appraisal system, norms and mechanism for enforcing accountability on recognised institutions;
- 2.12 formulate schemes for various levels of teacher education and identify recognised institutions and set up new institutions for teacher development programmes;
- 2.13 take all necessary steps to prevent commercialisation of teacher education; and
- 2.14 perform such other functions as may be entrusted to it by the Central Government.

3. Internship Scheme of NCTE:

In order to carry out above functions, apart from the services of regular Staff and Consultants, NCTE is keen on engaging students, researchers, and professionals from diverse disciplines as full-time interns, as per availability.

3.1 Objectives:

Internship scheme has following key objectives:

- To infuse fresh ideas/perspective in the design and implementation of NCTE.
- To supplement efforts of regular staff in carrying out mandate of NCTE.
- To create a cadre of scholars/professionals with shared commitment towards improving In-service teachers, teacher educators and teacher-pupils.
- To facilitate exposure of NCTE and its work to students, scholars and professionals who wish to work in the teacher education sector.

3.2 Types of Interns:

NCTE will offer following three types of internship programmes:

- (a) Unpaid internship programme for graduate/post-graduate students of development, law, communication, engineering, management and the social sciences for a period not more than 3 months, as part of their curriculum or as summer/winter interns.
- (b) Paid Internship programme: (i) for PG/M.Phil./Ph.D. students as part of their research and dissertation for a period from 3 to 12 months and (ii) national and international scholars from reputed universities for a period from 1 to 12 months (non - Indian nationals will be considered only after clarification is received from MHRD)
- (c) Paid internship programme for professionals who are interested in working in the teacher education sector.

3.3 Duration of Internship:

Duration of internship will be from 1 month to 12 months.

3.4 Number of Interns:

In a financial year, a maximum 20 full time paid interns will be selected. There will be no limit to the number of unpaid. However, for the purpose of cost estimation number of unpaid interns is taken as 20.

3.5 Eligibility:

1. Students undergoing Graduate/PG/PG Diploma courses in national institutes/universities of eminence^[1]
2. International scholars undergoing graduate/post graduate/doctoral/post-doctoral courses in institutes/universities abroad. In the case of non Indian nationals their applications will be considered only after clarification is received from MHRD.
3. Professionals who are interested in working in the area of teacher education.
4. Fluency in English is essential.

3.6 Selection Process:

Application can be submitted online on application format (Annexure-I) which would be made available on the official website (http://ncte-india.org/ncte_new/). Application can be submitted at all times. Criteria for shortlisting and selection of eligible candidates shall be notified by NCTE from time to time. A Committee chaired by Member Secretary, NCTE and at least three other members nominated by the Chairman shall be constituted to select the paid interns. In case of selection of unpaid interns, Chairman, NCTE shall be the competent authority.

3.7 Planning, Monitoring and Evaluation of Internship:

The interns would have to develop a plan with a clear objective and expected deliverables right in the beginning of the internship. Each intern would be attached to a mentor in NCTE. The interns would report to the assigned mentor, seek guidance and submit fortnightly progress reports against the work plan. Periodic review of the intern may be conducted by the mentor. In case of unsatisfactory performance, the internship would be terminated by the Chairman, NCTE based on the recommendation of the mentor. Towards the end of the internship, intern has to make final presentation and submit a final report. Report may also be placed on the website of NCTE. Format for assessment is at Annexure II. An internship certificate would be awarded on successful completion of the internship.

^[1] All IIMs, All IITs, NITs XLRI, FMS, IRMA, Delhi School of Economics, IIFM, TISS, JNU, NIFT, EDI, National Law Schools, Delhi School of Social Work, Ashoka University, Shiv Nadar University, Delhi University and Ambedkar University.

3.8 Stipend and other allowances:

Paid interns would be given stipend of Rs.10,000/- per month to meet their living costs. They would also receive their travel and related costs on actual basis for the field work involved during the internship. While no stipend shall be payable to unpaid interns, travel and related costs on actual basis shall also be eligible to unpaid interns for any field work involved during internship.

Internship, paid or unpaid, is neither job nor a promise for job in future.

Rates of travel and other related allowances will be as follows:

TA (travel)	DA (food and related)	Lodging-actual, bills	Local Travel, actual bills
Train 3 rd AC sleeper. AC Bus/AC Taxi for places not connected with train. Air journey (economy class) in national carrier other in case of travel beyond 500 km. and with prior approval of the Member Secretary, NCTE.	Reimbursable on actual basis. Upper limit of Rs.600 per day; upto Rs.250 on self-declaration (without bills).	Reimbursable on actual basis. Upper limit of Rs.2500/- day.	Reimbursable on actual basis; upto Rs.16/km on self-declaration.

3.9 Logistics and Support:

Interns will be required to have their own laptops. NCTE shall provide them working space, Internet facility, stationery and other necessities as deemed fit by the mentor/supervisor.

3.10 Estimated Budget for one financial year:

Total estimated cost for supporting internship programme for 20 paid interns for one year in the NCTE is likely to be Rs.5040000/- (Rupees Fifty Lakhs and Forty Thousand only). The annual estimated budget for paid internship is as follows:

Annual Estimated Budget for Internship (20 paid interns)				
Item	Monthly Cost per Intern	Annual Cost per Intern	No. of Interns	Total Cost
Stipend	10000	120000	20	2400000
TA/DA	5000	60000	20 paid interns + 20 unpaid interns*	2400000
Total				4800000
Admin expenses @5%				240000
Grand Total	(Rupees Fifty Lakhs and Forty Thousand only).			Rs.5040000/-

*for estimating cost number of unpaid interns in a year is taken as 20.

Application Format

1. Name:
2. Address for Correspondence:
3. Contact No:
4. E-mail Id:
5. Date of Birth:
6. Nationality:
7. Educational Qualification:

(Starting from 10th onwards)

Sl.No.	Examination Passed	Name of Board/ University/Institute	Year of Passing	Division/Grade Obtained and Percentage	Subjects

8. Course presently pursuing:

- 8.1 Name of the course:
- 8.2 Name of the Institute/College/University:
- 8.3 Subjects offered in the course:
- 8.4 Name and contact details of Course Coordinator/Guide:

9. Period for which internship is applied (in months, with start and end date):
10. GRE Score of the applicant:
11. Area of interest (indicate functions as given under NCTE functions. NCTE can assign any task other than those indicated here):
12. Why do you want to undergo internship:
13. Attach a letter of recommendation (not exceeding 500 words) from a person of eminence who is aware of your work and potential.
14. A brief note on applicant's career ambitions over a period of next 10 years.
15. Undertaking:

I _____ son/ daughter of Shri/Smt. _____ resident of _____ hereby declare that the information given above and in the enclosed documents in true to the best of my knowledge and belief and nothing has been concealed therein. I am well aware that completion of internship is neither a job nor a promise for job in future. I shall not publish or share any information gathered from NCTE during my internship without prior approval of the my mentor/supervisor in NCTE.

Date:
Place:

Signature:
Name:

Internship Performance Assessment Format

1. Name of Intern:
2. Name of the Institution/College/University:
3. Reporting Officer:
(Name, Designation, Phone & e-mail)
4. Date of Reporting for internship:
5. Date of relieving form internship:
6. Performance review of intern (Please circle your response for a, b, c, and 7):
 - a. Regularity in attending to the task assigned :(Excellent / Good / Average)
 - b. Process adopted for completion of task assigned :(Excellent / Good / Average)
 - c. Demonstrated skills of task accomplishment :(Excellent / Good / Average)
 - d. Attitude and behaviour of the student :(Excellent / Good / Average)
7. Overall Performance of the intern :(Excellent / Good / Average)
8. Brief comment (approx, 500 words) on contribution of interns to NCTE and recommendations, if any, made by the intern:
9. Feedback and suggestions for intern with regard to internship arrangement:
10. Feedback and suggestions for institute/college/university with regard to internship:

(Signature)

Name:

Designation: