

MOBILE ACCESS to SSM Health Network

To improve and modernize the employee experience, we are excited to provide you with secure mobile access to SSM Health network applications (some restrictions apply). Our first step is to enable access for personal devices:

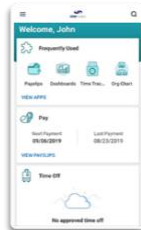
SSM Health requires you to first download an app called **Symantec VIP** which provides multi-factor authentication (MFA). This app provides the additional security needed to ensure appropriate access to SSM Health applications and is a requirement to use SSM mobile apps.

Employee Health (READYSET)



The employee health tracker

HR On-Demand Powered by WORKDAY



HR, payroll and timekeeping system (available December 22).
Workday mobile app
(download from your app store).

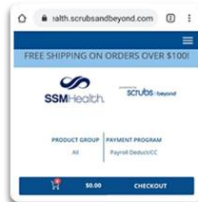
MyLearning (Saba)



The learning management system
Saba Cloud mobile app
(download from your app store).

- Use SSMHealth as the site name
- Not all content is mobile friendly

SCRUBS & BEYOND



The medical uniform store

NOTE: When logging in via mobile, use your Network ID and password. SSM Health Dean Health Plan and Monroe Clinic users: Please use your SSM Health email address and password.

WHAT IS MULTI-FACTOR AUTHENTICATION AND WHY IS IT NEEDED?

Multi-Factor Authentication (MFA) is a security system that verifies a user's identity by requiring multiple credentials. SSM Health uses **VIP** as the MFA software which provides you with a one-time code to log into the network and access SSM Health resources.

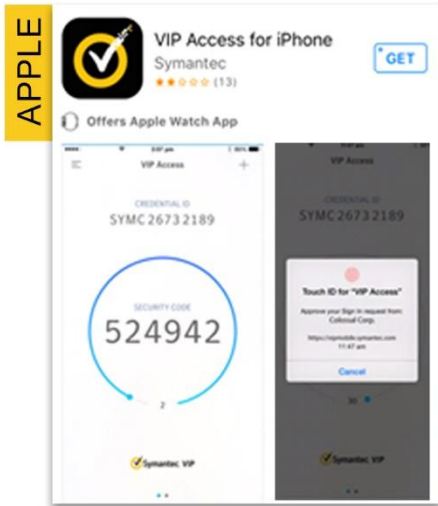
Traditional usernames and passwords can be stolen and have become increasingly more vulnerable to hacking. MFA creates multiple layers of security to help increase the confidence that the user requesting access is who they claim to be.

ATTENTION SYMANTEC VIP ACCESS USERS

SSM Health employees who currently use the Symantec VIP application to access our network remotely from personal devices will now find the log-in process faster and more efficient. To verify identity for security purposes, users will now accept a notification to their personal device which replaces the identification process that formerly required a six-digit verification code.

Contact ITSecurity@ssmhealth.com with questions about this change.

Two Factor Authentication (TFA) Self-Service Registration

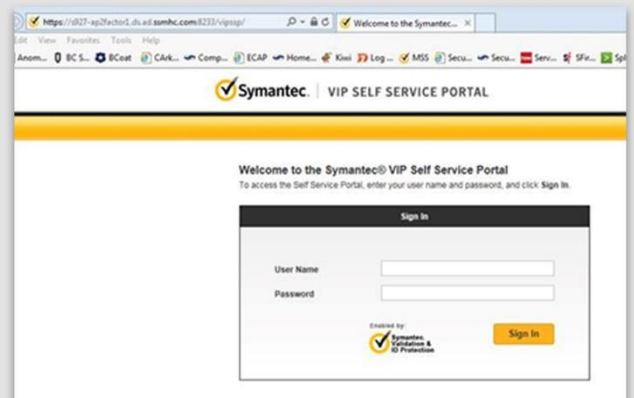


Install the Symantec VIP Access app on your mobile device from the App store or your respective device type.

1

2

From a workstation on the SSM Health network, you can Self Register by going to <https://vipmfportal.ssmhc.com/vipssp/> using your AD User ID (Windows/Epic Login)



3

After signing in, select REGISTER to enroll your smart phone

4

Enter your Credential ID (from your phone e.g.: VSMT66666666)

5

Click Submit

6

Name your credential (free form text)

7

Enter the current security code (inside the circle)

8

You have successfully registered your device

Please ensure that you have notifications **TURNED ON** for your mobile device.