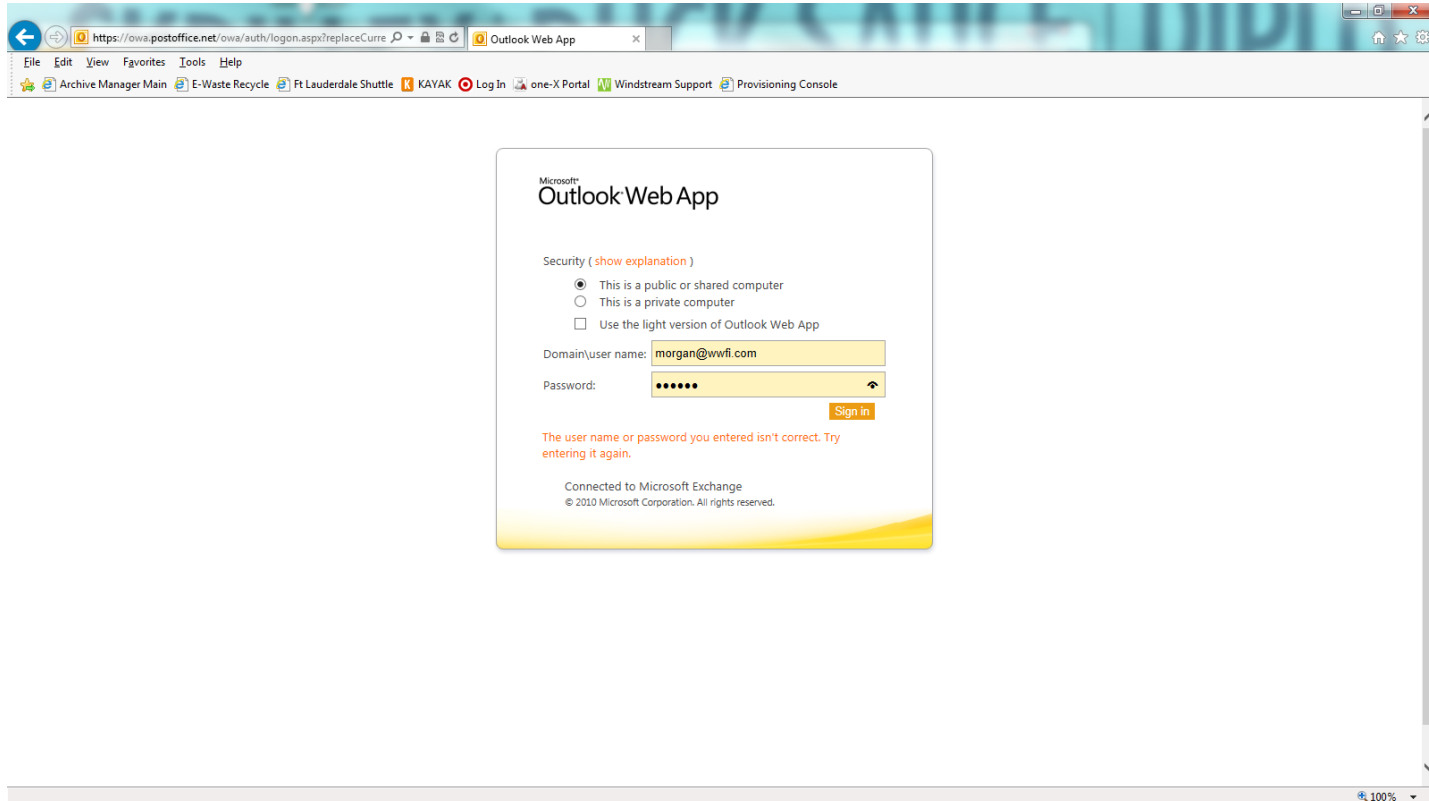


## Outlook on the Web Access

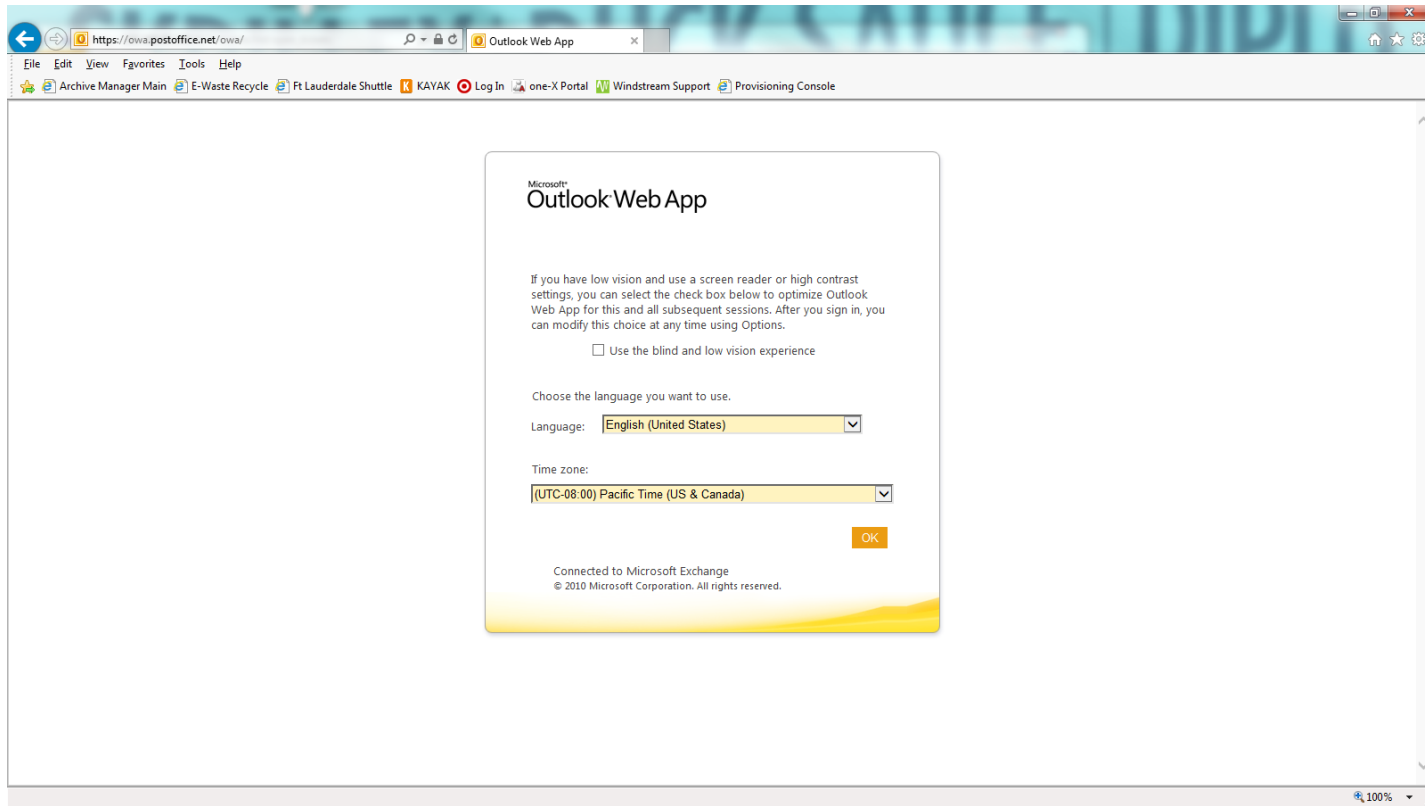
Here is the link to the Outlook Web App:

<https://owa.postoffice.net>

1) When you log in, make sure your settings match as shown in the screen shots.



**2) Make sure you to change the time zone to the time zone you are working in.**



**3) Press Ok and you are ready to Email!**